



New Home Checklist

1. First Meeting with Christel & Heiberger Builders at our office >>>

This is your chance to get to know us as a builder and ask any questions you may have about our company or our process of building your new home. It is also a time for us to show you the service and excellent quality we provide you as a future customer and friend.

2. Determine your Budget and get Prequalified >>>

This process is a good time to determine about how much you would like to spend on your new home. This will help us to give you a realistic idea on the square footage and style of your new home. This is also a good time to meet with a financial institute of your choice to go over your options for a mortgage (if needed).

3. Find a "Lot" or "Land" to build on >>>

This may be a difficult time, but know that we are a phone call away to answer any questions you may have about the best lot or land to choose. We also recommend that you have a perk test done on the land before you purchase it

4. Meet at the Lot or Land you have chosen >>>

At this time we go through the placement and sizing of your home, driveway, and if needed the septic system and well.

5. Preliminary Plan Discussion / Design Meeting >>>

This meeting is designed to brainstorm ideas you may have, from the floor plan to the exterior look of your new home. We incorporate our 28 years of experience and ideas to fit your needs, budget, and lifestyle.

6. Preliminary Plan Review Meeting >>>

After you have had time to look over the preliminary plan of your new home we will meet to review and make any changes before having the final plan drawn up.

7. Detailed Checklist Meeting >>>

At this time we will go through our checklist and your final plan to narrow down features you would like in your new home. This process helps us to accurately estimate the total value of your new home.

8. New Home Estimating Process >>>

At this time we put together prices to give you an accurate estimate of your new home. This process generally takes between one and three weeks depending on the size and features of your home.

9. Detailed Quote Presentation >>>

It's time to go through our detailed estimate and point out the expenditures step by step. We also include areas that you may wish to add or exclude features to keep within your allotted budget.

10. You have made the Decision to Build a Christel & Heiberger Builders "Quality Crafted Home" >>>

This may be one of the biggest decisions you have ever made, but you can rest assured that the home building process will be an enjoyable and exciting experience from start to finish. We pride ourselves in our one-on-one personal service.

11. **Secure Financing (If Needed) >>>**

Take your new home plans and our detailed estimate to your financial institute of choice and secure any financing needed.

12. **Final Pre-Build Meeting >>>**

At this meeting we will answer any questions you may have concerning our estimate or building agreement before signing. We will then go through the steps and timelines of your new home from groundbreaking to completion.

13. **Product Selections Begin >>>**

We will guide you through the selections you will need to make for your new home.

14. **Builder Secures all Permits Needed >>>**

As you are selecting products and features for your home we are acquiring all needed permits for construction.

15. **<CONSTRUCTION ON YOUR NEW HOME BEGINS>**

Sit back, relax, and enjoy watching your new home take form...

16. **First Payment Due >>>**

When the foundation is completed and backfilled.

17. **Second Payment Due >>>**

After the frame of your home is up and the windows have been installed.

18. **Framing & Electrical Walkthrough >>>**

At this time we walk through your home with you to go through the structural framing to make any changes or additions to the original plan. At this time we also meet with the electrician to go over your choices of electrical features and their placement in your new home.

19. Third Payment Due >>>

When drywall installation begins.

20. Finalize all Wall Color Choices >>>

Now is the time to make all final decisions with the colors of all your walls and any other feature selections.

21. Fourth Payment Due >>>

When staining or painting of trim begins.

22. Final Home Inspection >>>

The local building inspector will go through your new home and do a thorough "3rd Party" inspection. If you are participating in our Energy Star program it is at this time that the blower-door test and final inspection takes place.

23. Final Walkthrough of Completed Home with Builder >>>

This is where we walk through your completed home with you and show you how everything works and answer any questions you may have. We are confident you will be more than pleased with your home building experience and the quality of your new home.

24. Final Payment Due >>>

At this time the remainder of the balance is paid in exchange for the keys and unbeatable value of "YOUR" new home.

25. <<< CONGRATULATIONS!! >>>

**You are now the New Owner of a Quality Home
Crafted by *Christel & Heiberger Builders***

*Sleep comfortably knowing your New Home
comes with a "2 Year Guarantee"*